

Details Required for Hearing an Application for Approval of Restrictive Intervention

1. Indication of whether approval is sought urgently with respect to an ongoing practice that may be in contravention of the legislation. i.e. does the applicant require a 90 day approval 'on the papers' to ensure lawfulness while the application is being investigated?
2. Completed Health Care Professional Report A – to verify that the person cannot give consent to the intervention and Board approval is required
3. Copies of any previous approvals by the Secretary DHHS, a guardian or DSEC.
4. A copy of any recent 'Client Profile' available for the person
5. Copies of any relevant medical or psychological assessment records with respect to the person – the more recent the record, the more relevant it will be.
6. Description of the environment (preferably a floor-plan) in which the proposed intervention will be implemented with reference to other residents with disabilities, staffing levels and facilities available.
7. A copy of any behaviour management plans for the person and any reports related to the success or failure of such plans.
8. Details of the frequency with which the 'problem behaviour' occurs and copies of any documents that verify the frequency, such as communication books, incident reports or client files.
9. Details of the frequency with which the proposed intervention has occurred in the past. Please provide copies of any documents that verify the frequency, such as communication books, incident reports or client files.
10. Details of any serious injuries resulting to the person or any staff member, with reference to date, time and outcome (including any references to legal proceedings).
11. Details of any positive or negative consequences for the person from past use of the restrictive intervention.
12. Copies of any emergency procedures which accommodate the restrictive intervention.
13. Copies of any other service protocols or procedures that are relevant to the application.
14. A description of the approval in specific terms capable of being recorded in an order.