



Guardianship And Administration Board

First Floor 54 Victoria St, Hobart
GPO Box 1307 Hobart 7001
Phone 1300 799 625 Fax 03 6233 4509
Email: guardianship@justice.tas.gov.au Web: www.guardianship.tas.gov.au

Community Education Request

Name and address of your organisation:

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Contact Person and Telephone Numbers

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Telephone number of contact person: ()
.....
Best contact number for the day of presentation (mobile?)
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Fax No:
.....
Email:
.....

Your preferred style of presentation:

Unless we are notified otherwise, a presentation by GAB staff or members will be conducted in a discussion/workshop style involving questions from participants ranging from 45 minutes to 1.5 hours. This style does not generally suit the after dinner or AGM guest speaker format.

If you are seeking a different types of presentation (e.g. formal conference presentation or lecture), please contact the Investigation and Education Support Officer, Valerie Hannon on (03) 6233 3085.

Please note that the Office of the Public Guardian (03) 6233 7608, the Public Trustee (03) 6233 7598 and Advocacy groups (see "Advocacy" in the telephone directory) may also provide education on related topics.

Areas of special interest for your organisation:

Please describe the benefits that your organisation is seeking from a presentation by GAB officers or members:

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Arrangements for the presentation:

Number of attendees (approximate):	
Date of presentation: (Please include alternative dates if possible)	
Starting time:	
Finishing time:	
Venue: (Please add directions, if necessary)	
Does the venue have Power Point facilities?	
Nearest car park:	
Preferred speaker:	
Will catering be required? If Yes, who will make catering arrangements?	Yes/No

Preferred Topics of Interest to your Organisation (Please select one or more):

- General overview** of the operation of the Guardianship and Administration Board including: Who we are and what we do, a description of relevant legislation, the roles of the Board, guardians and administrators.
- Administration orders:** When is a person incapable of making reasonable financial judgments? Why would a person need an administrator? Who becomes an administrator and what do they do? Other 'less restrictive' methods of protecting the financial dealings of a person who has lost capacity, gifts, the role of administrators in litigation.
- Guardianship orders:** When is a person incapable of making reasonable personal/lifestyle judgments? Why would such a person need a guardian? Who becomes a guardian and what do they do? Other 'less restrictive' methods for helping a person who has lost capacity to make reasonable decisions.
- Consent to medical and dental treatment:** When is a person incapable of consenting to medical or dental treatment? What is 'substitute consent' and who can provide it? Who are 'persons responsible'? What is the role of the Guardianship and Administration Board with regard to consent?
- Enduring Guardianships:** How to create your own enduring guardianship, relevance to 'advance directives', 'medical wills' or 'living wills.' How does an enduring guardianship work and what is the role of the Guardianship and Administration Board?
- Enduring Powers of Attorney:** Guidelines for creating an enduring power of attorney, determining mental capacity, the role of the Lands Data Registration Branch and the Guardianship and Administration Board.
- Statutory Wills:** What is a statutory will and how does it work? When is an application for a statutory will appropriate?
- How to make an application to the Board,** responsibilities of applicants and witnesses, the investigation process, what happens in a hearing of the Board, the role of the Public Guardian and Public Trustee, emergency orders and consent to medical and dental treatment. (Full day session)
- Particular topics of concern/interest to your organisation:

Please return this completed form to:

The Education Officer
Guardianship and Administration Board
GPO Box 1307, HOBART TAS 7001

Telephone: (03) 6233 3085 or 1300 799 625 (freecall)
Or Fax: (03) 6233 4509
Or Email: valerie.hannon@justice.tas.gov.au

We will confirm the arrangements with you as soon as possible.